# IN THE REGISTRY OF TRADE MARKS, INTELLECTUAL PROPERTY OFFICE OF

#### **SINGAPORE**

## PRACTICE DIRECTION NO. 1 OF 2009 HOURS OF BUSINESS AND EXCLUDED DAYS

This Practice Direction is issued by the Registrar under Section 78 of the Trade Marks Act, to specify the hours of business of the Registry and the days which are to be treated as excluded days:

This Practice Direction will come into effect on 1st day of June, 2009.

## A. Hours Of Business

Subject to rules 79(4) and 79(6A) of the Trade Marks Rules, the hours of business of the Registry shall be 8.30 am to 5.30 pm from Monday to Friday, except on a day which is an excluded day.

## B. Excluded Days

- (1) All Sundays, public holidays and such other days as the Registrar may specify, shall be excluded days for all purposes under the Act and the Rules.
- (2) All Saturdays shall be excluded days for any business under the Trade Marks Act and Rules, where the time for doing the business expires on that date and where the business was not done by that date.

Dated this 14<sup>th</sup> day of May, 2009

LIEW WOON YIN REGISTRAR

REGISTRY OF TRADE MARKS