Requests for Recording of a Renewal for International Registrations where Singapore is the Office of Origin
(Circular No. 5/2008, dated 22 February 2008)

For an international registration where Singapore is the Office of Origin, a request for the recording of a renewal may be made by the holder or his agent upon payment of the relevant fees in Swiss Francs to WIPO via any of the following ways:-

i. lodgement of WIPO's Form MM11(E) or an official letter from the holder indicating the necessary information (number(s) of the international registration(s) concerned and the purpose of the payment); http://www.wipo.int/madrid/en/forms/
ii. lodgement done online at WIPO Marks E-Renewal System portal http://www.wipo.int/madrid/en/services; or
iii. lodgement of Form MM11(E) or the official letter mentioned under (i) through IPOS, together with a separate fee of S$85 for handling the renewal request.

Kindly note that the above renewal is only effective for the international registration. Holders should lodge IPOS Form TM 19 in order to renew the Singapore basic registration, if necessary.

With regard to the renewal of an international registration where Singapore is not the Office of Origin, even if Singapore had been designated, such a request must be effected via (i) or (ii). It is also possible to do so via the Office of Origin of that international registration provided that that Office of Origin has agreed to collect the renewal fees and forward them to WIPO.

We wish to emphasise that IPOS Form TM 19 must not be lodged for the renewal of any international registrations designating Singapore. Only WIPO would be able to process the renewal of that international registration.