


**SINGAPORE PATENTS ACT (CHAPTER 221)
PATENTS RULES**

<p>PATENTS FORM 15</p>  <p style="text-align: center; color: red;">*2016*</p>	<p>Payment of Renewal Fee and Any Additional Fee</p>
<p><u>Pre-requisites:</u></p> <p>a. <i>Renewal fees are payable only after a patent has been granted.</i></p> <p>b. <i>This form should be filed only if you are renewing a patent that has not endorsed with licence as of right. If you wish to renew a patent which has been endorsed with licence as of right, please file Patents Form 53 instead.</i></p> <p><u>Estimated Time:</u> <i>This form may take approximately 9 - 13 minutes to complete.</i></p> <p><u>General:</u></p> <p>a. <i>* denotes mandatory fields.</i></p> <p>b. <i>Please note that you will not be receiving any acknowledgement from the Registry upon the lodgement of this form. Kindly check the renewal application status at IP2SG portal within 2 weeks.</i></p> <p>c. <i>Attention is drawn to sections 104 and 105 of the Patents Act, rules 90 and 105 of the Patents Rules, and the Patents (Patent Agents) Rules 2001.</i></p>	
PART 1 Reference	
Applicant/ Agent Reference	<input style="width: 100%;" type="text"/>
PART 2 Application No.*	
Application No.*	<input style="width: 100%; height: 20px;" type="text"/>
Title of Invention	<input style="width: 100%;" type="text"/>
PART 3 Name of Proprietor*	
<i>Note: If there is insufficient space, please use the continuation sheet CS 4.</i>	
UEN/ Company Code <i>(if applicable)</i>	<input style="width: 100%; height: 20px;" type="text"/>
Name	<input style="width: 100%;" type="text"/>
Sole Proprietor or Partners' Name <i>(if sole proprietorship or partnership)</i>	<input style="width: 100%;" type="text"/>
PART 4 Details of Person Seeking to Renew the Patent	
<i>Note: If the person(s) filing this request is/are the proprietor(s) mentioned in part 3 above, this part is to be left empty. If there is insufficient space, please use the continuation sheet CS 1.</i>	
UEN/ Company Code <i>(if applicable)</i>	<input style="width: 100%; height: 20px;" type="text"/>
Name	<input style="width: 100%;" type="text"/>
Address	Singapore Address <input style="width: 20px; height: 20px;" type="checkbox"/> This Singapore address is to be used as the address for

	<p>service for the purposes of this form. <i>(Note: If this is crossed, it is not necessary to fill up the address for service in Singapore in part 6.)</i></p>
	<p>Block/ House No. <input type="text"/></p> <p>Street Name <input type="text"/></p> <p>Level - Unit <input type="text"/> - <input type="text"/></p> <p>Building Name <input type="text"/></p> <p>Postal Code <input type="text"/></p>
	<p>Foreign Address</p> <p>Line 1 <input type="text"/></p> <p>Line 2 <input type="text"/></p> <p>Line 3 <input type="text"/></p>
<p>Nationality or Country of Incorporation*</p> <p>State of Incorporation <i>(mandatory for USA corporations)</i></p> <p>Country of Residency <i>(mandatory for individuals)</i></p> <p>Sole Proprietor or Partners' Name <i>(if sole proprietorship or partnership)</i></p>	<p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p>
<p>PART 5 Details of Renewal*</p>	
<p><u>Note:</u></p> <p>a. Please cross the first checkbox if the patent is granted after the expiry of 45 months from the date of filing of the patent and this is the first time you are making payment of renewal fee for your patent.</p> <p>b. Please indicate the anniversary of the patent for which renewal is sought, e.g. 11th.</p> <p>c. If this form is filed after the relevant deadline for making payment of renewal fees but within 6 months of this deadline, an additional fee is payable on top of renewal fees. Please indicate the number of months that this form is filed late in the box provided.</p>	
<p>Details of Renewal</p>	<p><input type="checkbox"/> Payment of renewal for preceding years</p> <p>from <input type="text"/> year</p> <p>to <input type="text"/> year</p> <p>with <input type="text"/> month(s) payment of additional fee</p>

	<input type="checkbox"/> Payment of renewal for succeeding year for <input type="text"/> year with <input type="text"/> month(s) payment of additional fee
	<input type="checkbox"/> Payment of balance of all renewal fees payable due to cancellation of licence of rights <i>(via PF28)</i> from <input type="text"/> year to <input type="text"/> year

PART 6 Contact Details*

Note:

- a. Where an agent with UEN is appointed, the fields for "Agent UEN/ Company Code", "Agent Name" and "Address for Service in Singapore" should be completed. Where an individual or an agent without UEN is appointed, the sub-field "Representative or C/O Name" and "Address for Service in Singapore" should be completed instead.
- b. The address for service in Singapore need not be filled up if the person's address in Part 4 is to be used as an address for service in Singapore.
- c. For the purpose of renewal and/or restoration, the official correspondence will be sent to the address for service in Singapore as indicated in this box.

Agent UEN/ Company Code	<input type="text"/>
Agent Name	<input type="text"/>
Representative or C/O Name	<input type="text"/>
Address for Service in Singapore Block/ House No. <input type="text"/> Street Name <input type="text"/> Level - Unit <input type="text"/> - <input type="text"/> Building Name <input type="text"/> Postal Code <input type="text"/>	
Contact Person <i>(if applicable)</i>	<input type="text"/>
Direct Telephone No. <i>(if applicable)</i>	<input type="text"/>

Email Address <i>(if applicable)</i>	<input type="text"/>										
PART 7 Declaration*											
Declaration	<p><u>By Person Filing the Form</u></p> <p>I, the undersigned, do hereby declare that the information furnished above is true to the best of my knowledge.</p> <p><u>By Agent</u></p> <p>I, the undersigned, do hereby declare that :</p> <ul style="list-style-type: none"> i. I have been duly authorised to act as an agent on behalf of the person(s) filing this form. ii. The information furnished above on behalf of the person(s) filing this form is true to the best of the person(s)' knowledge. 										
Name Signature Date <i>(DD/MM/YYYY)</i>	<input type="text"/> <input type="text"/> <table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>			/			/				
		/			/						
No. of Extra Sheets Attached to this Form	<input type="text"/> sheet(s)										

GST	GST INFORMATION
Tax Invoice*	
<p><u>Note:</u> Tax invoice will be issued to the entity/individual as indicated. Goods and Services Tax (GST)-registered businesses may claim input tax with Inland Revenue Authority of Singapore (IRAS), subject to meeting the requirements under the GST Act.</p>	
<p>Name (Tax invoice to be issued to)</p>	<p>The name of the Proprietor (as in Part 3 of this form) should be inserted in this field.</p> <div data-bbox="544 607 1358 719" style="border: 1px solid black; height: 50px; width: 100%;"></div>