

Revised Fees, Implementation of Goods and Services Tax and Change in Procedure for Amendment and Correction of Patents documents with effect from 1 April 2017

(Circular No. 1/2017, dated 3 February 2017)

As part of IPOS' commitment to encourage innovation and creativity in our Singapore IP landscape, the Registries will be introducing a series of fee revisions and new initiative with effect from 1 April 2017. A summary of the fee revisions is available in **Annex A**.

Lower Filing Fees for Patents and Trade Mark Protection

Businesses can look forward to lower IP filing fees for patents and trade marks, effective 1 April 2017. This is in line with the nation's commitment to support and promote domestic innovation. Highlights of the fee revisions include:

- **Patents:** A 14% fee reduction to request for a search report / supplementary search report [from \$1,925 to \$1,650]
- **Patents:** A 25% fee reduction to request for a search & examination report [from \$2,600 to \$1,950] and a further \$300 discount on the fee to request for a search & examination report if a report under the Patent Co-operation Treaty has been established by IPOS for patent applications entering national phase into Singapore
- **Trade Mark National Applications:** A 30% discount per class for trade mark applications that utilise our pre-approved descriptions of goods and/or services [from \$341 to \$240]
- **Madrid International Registrations and Transformation:** A fee reduction for Madrid application and transformation to align with national electronic filing fee
- **All:** Fee removal for requests to appoint, change or remove an agent for a matter relating to an IP (Form CM1) and requests to alter or correct name, address and other particulars (Form CM2).

Other Fee Changes

A new two-stage excess claim fee structure (i.e., \$40 per claim in excess of 20 claims) will be introduced to streamline IPOS' patent application process, given that a patent application in Singapore has an average of 18 claims. The new excess claim fee structure serves to encourage applicants to take conscious effort to file concise claim sets which would lead to time and cost savings in the application process.

To encourage the release of non-performing IPs and discourage hoarding of IP, fees for surrendering or cancelling IPs have been removed. Renewal fees for both patents and trade marks have also been adjusted upward. Businesses that take advantage of these changes and manage their IP portfolios strategically may enjoy savings, which could be used to further other business objectives.

All fee revisions will be effective for applications/ requests made on or after 1 April 2017.

Implementation of Goods and Services Tax (“GST”)

Effective 1 April 2017, IPOS will be GST-registered in accordance with Singapore’s Goods & Services Tax Act. All invoices issued on or after 1 April 2017 will be subjected to GST, where applicable, and all published fees will be inclusive of GST. There is no change to the actual fees chargeable for filing at IPOS.

Change in Procedure for Amendment and Correction of Patents documents

With effect from 1 April 2017, an applicant will be required to submit a clean copy of the specification incorporating the amendment or correction sought when submitting a request for amendment or correction through IP²SG. This will reduce clarification and correction arising from inaccurate indication of the amendment or correction sought. Please note that a copy of the specification with the amendment or correction indicated (by striking through any deletion and underlining any replacement text) should still be submitted for reference purpose.

The updated legislative amendments and practice direction in relation to the changes above will be made available on IPOS website (<https://www.ipos.gov.sg/AboutIP/IPLegislation.aspx>) after it is published in the Government Gazette.

For more information pertaining to the matters above, please refer to the FAQs here.

Alternatively, you can contact us by clicking [here](#).

ANNEX A: Fee Changes With Effect From 1 April 2017

A. Cross-Registry Fee Changes

- The fees for the following common forms (applicable to all registries) will be removed.

Registry	Form	Description
Trade Marks, Designs, Patents, and Hearings and Mediation Department (“HMD”)	CM1	Request to appoint, change or remove agent
	CM2	Request to change name, address and Singapore address for service for agent, applicant, proprietor or other interested person
	CM3	Request to surrender registered design / request to surrender patent / request to cancel or partially cancel registered mark

B. Patent Fee Changes

- Patents search fee and search & examination fee

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
PF10	Request for search report/ supplementary search report	\$1,925	\$1,650
PF11	Request for search & examination report	\$2,600	\$1,950
	Request for search & examination report where the international search report/ international preliminary examination report has been established by IPOS (under the Patents Cooperation Treaty (PCT))	\$2,600	\$1,650

- Excess claim fee structure at both the patents search & examination and grant stages

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
PF11	Request for search & examination report	NA	\$40 per claim in excess of 20 claims
PF12	Request for examination report	NA	
PF14	Payment of fee for grant of patent	\$20 per claim in excess of 25 claims	

Example of new excess claim structure:

Scenario	Claim Limit	At S&E/ E (PF11/12)	Chargeable claim at S&E/ E	At Grant (PF14)	Chargeable claim at Grant
1	20 claims	18 claims	0 claim	23 claims	3 claims
2	20 claims	25 claims	5 claims	28 claims	3 claims
3	20 claims	25 claims	5 claims	23 claims	0 claim

▪ Patents renewal fees

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
PF15	<u>Request for renewal of a patent</u>		
	from 8 th to 10 th year of the patent	\$270	\$370
	11 th to 13 th year of the patent	\$350	\$520
	14 th to 16 th year of the patent	\$490	\$670
	17 th to 19 th year of the patent	\$600	\$820
	from 20 th year of the patent	\$710	\$970
	after 20 th year of the patent	\$950	\$1,200
PF20	<u>Payment of Additional Fee and Renewal Fee for Restoration of Patent</u>		
	from 8 th to 10 th year of the patent	\$570	\$670
	11 th to 13 th year of the patent	\$650	\$820
	14 th to 16 th year of the patent	\$790	\$970
	17 th to 19 th year of the patent	\$900	\$1,120
	from 20 th year of the patent	\$1,010	\$1,270
	after 20 th year of the patent	\$1,250	\$1,500
PF53	<u>Payment of renewal fee after entry is made in register to effect that licences under patent are to be available as of right</u>		
	from 8 th to 10 th year of the patent	\$135	\$185
	11 th to 13 th year of the patent	\$175	\$260
	14 th to 16 th year of the patent	\$245	\$335
	17 th to 19 th year of the patent	\$300	\$410
	from 20 th year of the patent	\$355	\$485
	after 20 th year of the patent	\$475	\$600

C. Trade Marks Fee Changes

- Fee discount for each class in a trade mark application which utilises pre-approved goods/services from IPOS' classification database

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
TM4	Application to register a trade mark, collective mark or certification mark filed by means of the electronic online system, <u>using the pre-approved list of goods and services</u>	\$341 per class of goods or services	\$240 per class of goods or services

- Madrid application designating Singapore and transformation fees

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
	Application to register an international registration/subsequent designation of trade mark, collective mark or certification mark designating Singapore through the Madrid Protocol [Application is presented to the World Intellectual Property Organization (WIPO) through an Office of Origin designating Singapore]	\$374 per class of goods or services	\$341 per class of goods or services
MP1	Filing of a transformation application in relation to an international registration/subsequent designation cancelled at the request of the Office of Origin	\$374 per class of goods or services	\$341 per class of goods or services

- Trade mark renewal fees

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
TM19	Application for renewal of registration of a trade mark filed by means of the electronic online system	\$250 per class of goods or services	\$380 per class of goods or services
	Late application for renewal of registration of a trade mark	\$370 per class of goods or services	\$560 per class of goods or services
	Application to restore a trade mark to the register	\$400 per class of	\$610 per class of

Form	Description	Current Fee (SGD)	New Fee (SGD) (inclusive of GST)
		goods or services	goods or services
-	Application for renewal of an international registration/subsequent designation of trade mark, collective mark or certification mark designating Singapore through the Madrid Protocol [Request to renew an international registration is presented to WIPO]	\$270 per class of goods or services	\$380 per class of goods or services

D. Other Fee Changes

- Removal of forms and fees

The fees will be removed for the following requests which have no designated online filing platforms on IP2SG. The form labeling of these requests will also be removed.

Applicants who wish to submit the following requests could do so in writing.

Form	Description	Current Fee (SGD)	New Fee (SGD)
TM20	Assent by personal representative	\$50 in respect of trade mark number	\$0
PF44	Request for information relating to patent or application for patent	\$24	\$0

- Removal of fees

The fee for the following form will be removed.

Form	Description	Current Fee (SGD)	New Fee (SGD)
MP2	Application to record replacement of registered trade mark with international registration	\$65 per class of goods or services	\$0

Contact for fee related queries

Trade Marks	Yang Jiawei	yang_jiawei@ipos.gov.sg	63308603
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Patents	Chung Ka Yee	chung_ka_yee@ipos.gov.sg	67052328