

Request to Certify Document(s)

General Instructions

- *Each request is chargeable at SGD12 per copy of document requested to be certified.*
- *This request form must be accompanied by the fees chargeable.*
- *All relevant fields in this form should be duly filled.*

I would like to request the following document(s) to be certified:

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| Geographical Indication Number: | |
| Document Type: | |
| Number of Copies: | |
| Payment Amount: | |

Particulars of Requestor

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|--------------------------------------|--|
| Name of Requestor: | |
| Company Name (if applicable): | |
| Singapore Telephone No: | |
| Email: | |
| Date of Request: | |

| | |
|--|---|
| GST | GST INFORMATION |
| Tax Invoice* | |
| <p><i>Note:</i></p> <p><i>Tax invoice will be issued to the entity/individual as indicated. Goods and Services Tax (GST)-registered businesses may claim input tax with Inland Revenue Authority of Singapore (IRAS), subject to meeting the requirements under the GST Act.</i></p> | |
| <p>Name</p> <p>(Tax invoice to be issued to)</p> | <p><i>In general, the name of the requestor is to be indicated in this field.</i></p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div> |

Particulars of Person Collecting Certified Document(s)

Only applicable if document is collected by hand.

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| Name of Person Collecting Certified Document(s): | |
| Company Name (if applicable): | |
| Singapore Telephone No: | |
| Email: | |

Declaration

I, do hereby declare that the information furnished above is true and correct to the best of my knowledge. I understand that I may be liable for criminal prosecution if I have provided any information, which is false in any material particular, or misleading by reason of the omission of any material particular.

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| Name of Person Collecting Certified Document(s): | |
| Date: | |