SINGAPORE TRADE MARKS ACT / PATENTS ACT / REGISTERED DESIGNS ACT (CHAPTER 332 / 221 / 266) TRADE MARKS RULES / PATENT RULES / REGISTERED DESIGNS RULES

FORM HC1		
5101	Notice of Attendance at Hearing	
Pre-requisites: a. If you intend to attach any documents to this application, please have a copy of the said documents ready.		
Estimated Time: This form may take approximately 1 – 4 minutes to complete.		
 General a. * denotes mandatory field. b. For Patents, attention is drawn to sections 104 and 105 of the Patents Act, rules 90 and 105 of the Patents Rules, and the Patents (Patent Agents) Rules 2001. c. The fee for Trade Marks is payable on a per class basis. 		
PART 1 Reference		
Applicant/ Agent Reference		
IPOS Reference (if applicable)		
PART 2 Application No	*	
Application No.*		
International Registration No. (for Trade Marks only)		
Case No.*		
Class No. (for Trade Marks only)		
Total No. of Classes (for Trade Marks only)		
PART 3 Name of Applic	cant/ Proprietor*	
	please use the continuation sheet in CS 4.	
UEN/ Company Code (if applicable)		
Name		
Sole Proprietor or Partners' Name (if sole proprietorship or partnership)		

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PART 4 Details of Pers	son Filing this Request for Attendance*
Note: If the person(s) filing this re insufficient space, please use the	equest is/are the proprietor(s) mentioned in part 3 above, this part is to be left empty. If there is continuation sheet CS 1.
UEN/ Company Code (if applicable) Name	
Address	Singapore Address This Singapore address is to be used as the address for service for the purposes of this application. (Note: If this is crossed, it is not necessary to fill up the address for service in Singapore in part 5.) Block/ House No.
	Street Name Level - Unit Building Name
	Postal Code
	Foreign Address
	Line 1
	Line 2
	Line 3
Nationality or Country of Incorporation*	
State of Incorporation (mandatory for USA corporations)	
Country of Residency (mandatory for individuals)	
Sole Proprietor or Partners' Name (if sole proprietorship or partnership)	

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Service in Singapore" should "Representative or C/O Name b. The address for service in Sin service in Singapore. c. For the purpose of this procee in this box, and must be the same	appointed, the fields for "Agent UEN/ Company Code", "Agent Name" and "Address for be completed. Where an individual or an agent without UEN is appointed, the sub-field "and "Address for Service in Singapore" should be completed instead. gapore need not be filled up if the person's address in Part 4 is to be used as an address for adding, official correspondence will be sent to the address for service in Singapore as indicated ame as the one on our record. The service in Singapore and address for service in Singapore.
Agent UEN/ Company Code	
Agent Name	
Representative or C/O Name	
	Address for Service in Singapore
	Block/ House No.
	Street Name
	Level - Unit -
	Building Name
	Postal Code
Contact Person (if applicable)	
Direct Telephone No. (if applicable)	
Email Address (if applicable)	
PART 6 Reason for Hea	aring
Case Type	
PART 7 Attendee Type	
Party Name	

PART 5

Contact Details*

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If 3 rd Party, Name of 3 rd Party		
PART 8 Hearing Details	3	
Note: (1) - The relevant party to this action, for example, the opponent (2) - Time (3) - Date, ie DD/MM/YYYY (4) - Agent Name		
I/ We, the (1)	in the matter indicated at Part 6 above,	
confirm that the hearing before the Registrar arranged for (2) hours on		
will be attended by me/ us or by my/ our agent		
(4)		
PART 9 Attachments		
Please attach any supporting	g documents.	
PART 10 Declaration*		
Declaration	By Person Filing the Form	
	I, the undersigned, do hereby declare that the information furnished above is true to the best of my knowledge.	
	By Agent	
	I, the undersigned, do hereby declare that:	
	 I have been duly authorised to act as an agent on behalf of the person(s) filing this form. 	
	ii. The information furnished above on behalf of the person(s) filing this form is true to the best of the person(s)' knowledge.	
Name		
Signature		
Date (DD/MM/YYYY)		
No. of Extra Sheets Attached to this Form	sheet(s)	

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GST	GST INFORMATION
Tax Invoice*	
	ntity/individual as indicated. Goods and Services Tax (GST)-registered businesses may claim hority of Singapore (IRAS), subject to meeting the requirements under the GST Act.
Name (Tax invoice to be issued to)	The name of the requestor (as in Part 4 of this form) should be inserted in this field. If Part 4 is left empty, please insert the name of the applicant/proprietor (as in Part 3 of this form).

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