





**PART 5 Contact Details\****Note:*

- a. Where an agent with UEN is appointed, the fields for "Agent UEN/ Company Code", "Agent Name" and "Address for Service in Singapore" should be completed. Where an individual or an agent without UEN is appointed, the sub-field "Representative or C/O Name" and "Address for Service in Singapore" should be completed instead.
- b. The address for service in Singapore need not be filled up if the person's address in Part 4 is to be used as an address for service in Singapore.
- c. For the purpose of this proceeding, official correspondence will be sent to the address for service in Singapore as indicated in this box, and must be the same as the one on our record.
- d. Please file Form CM1 if you are a different agent or Form CM2 if you have changed your address for service in Singapore.

Agent UEN/ Company  
Code

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Agent Name

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Representative or C/O  
Name

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## Address for Service in Singapore

Block/ House  
No.

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Street Name

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Level - Unit

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--	--	--	--	--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	--

Building  
Name

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Postal Code

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Contact Person  
*(if applicable)*

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Direct Telephone No.  
*(if applicable)*

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Email Address  
*(if applicable)*

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**PART 6 Reason for Hearing**

Case Type

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**PART 7 Attendee Type**

Party Name

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If 3 <sup>rd</sup> Party, Name of 3 <sup>rd</sup> Party	
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**PART 8 Hearing Details**

*Note:* (1) - The relevant party to this action, for example, the opponent  
 (2) - Time  
 (3) - Date, ie DD/MM/YYYY  
 (4) - Agent Name

I/ We, the <sup>(1)</sup>  in the matter indicated at Part 6 above, confirm that the hearing before the Registrar arranged for <sup>(2)</sup>  hours on <sup>(3)</sup>  will be attended by me/ us or by my/ our agent <sup>(4)</sup>

**PART 9 Attachments**

Please attach any supporting documents.

**PART 10 Declaration\***

Declaration	<p><b><u>By Person Filing the Form</u></b></p> <p>I, the undersigned, do hereby declare that the information furnished above is true to the best of my knowledge.</p> <p><b><u>By Agent</u></b></p> <p>I, the undersigned, do hereby declare that :</p> <p>i. I have been duly authorised to act as an agent on behalf of the person(s) filing this form.</p> <p>ii. The information furnished above on behalf of the person(s) filing this form is true to the best of the person(s)' knowledge.</p>
Name	<input style="width: 90%; height: 25px;" type="text"/>
Signature	<input style="width: 90%; height: 50px;" type="text"/>
Date (DD/MM/YYYY)	<input style="width: 150px; height: 25px;" type="text"/>
No. of Extra Sheets Attached to this Form	<input style="width: 100px; height: 25px;" type="text"/> sheet(s)

GST	GST INFORMATION
<b>Tax Invoice*</b>	
<p><u>Note:</u>  Tax invoice will be issued to the entity/individual as indicated. Goods and Services Tax (GST)-registered businesses may claim input tax with Inland Revenue Authority of Singapore (IRAS), subject to meeting the requirements under the GST Act.</p>	
<p>Name (Tax invoice to be issued to)</p>	<p>The name of the requestor (as in Part 4 of this form) should be inserted in this field. If Part 4 is left empty, please insert the name of the applicant/proprietor (as in Part 3 of this form).</p> <div data-bbox="544 651 1358 768" style="border: 1px solid black; height: 50px; width: 100%;"></div>